AchieveKids is a dynamic, non-profit educational organization with a rich 50-year history of providing non-public schooling in San Jose and Palo Alto, California. We serve students with complex emotional and developmental challenges. We focus on the skills and abilities necessary for our students to transition to progressively more independent learning and living environments. We strive to create joy in learning in order to enhance success beyond our doors. AchieveKids is an exciting place to work, and we have a lot to offer the right candidate.

DESCRIPTION

This is a regular, full-time, non-exempt, day shift position that reports to the Special Education Teacher.

We are seeking dedicated Program Counselors (Educational Assistants) who are interested in working with students individually or in small groups to carry out educational, behavioral, and treatment programs. The Program Counselor will work collaboratively with staff from other disciplines to provide individualized care to students. We are looking for a positive, high-energy person to support our students in transitioning to a less restrictive environment.

RESPONSIBILITIES

- Work with students to support educational and treatment programs, such as developing academic, communication, behavioral, vocational, and independent living skills.
- Prepare program materials (both educational and social/emotional)
- Record behavioral and educational data
- Implement students’ IEP goals and objectives in all relevant training environments including school, community, and vocational settings
- Maintain satisfactory attendance record
- Drive students to school or home, as needed

QUALIFICATIONS

- Bachelor’s degree preferred, but not required
- Effective oral and written communication skills
- Effective organizational skills
- Ability to function as part of an interdisciplinary team
- Ability to think and act autonomously in a variety of situations
- Ability to physically respond to physically active and aggressive children, adolescents, and young adults. Ability to successfully utilize Safety-Care techniques when required.
- Clean California DMV record required

BENEFITS

- Comprehensive medical, dental, vision, life, and disability insurance plan options
- Retirement plan with company match
- Tuition and professional development assistance
- Health care and dependent care flexible spending accounts
- Paid holidays, vacation, and sick time
- A positive, strength-based learning environment!

Apply online at https://achievekids.bamboohr.com/jobs or fax resume to (650)204-6587. For additional information, contact us at HR@AchieveKids.org or (408)964-2910.