



# CAREER DEVELOPMENT CALENDAR 2017

EFFECTIVE 5/2017

## Training & Development Sessions and Academies

- [Nuts and Bolts of Applying](#)
- [Career Planning & Development](#)
- [Presenting yourself Effectively In Interviews](#)
- [Develop as a Professional](#)
- [Stepping Up and Leading Up Academy](#)
- [Lead Worker Academy](#)
- [Public Sector Supervisor Academy](#)
- [Public Sector Leadership Academy](#)

For a full listing of courses, please visit [LMS](#).

## Online Tools & Resources

[Self Assessment Tool](#)

[Leadership Advantage 2.0](#) (for Sups & Managers)

[Engagement Portal](#)

[Yammer](#)

[Onboarding Website](#)

Workday—Employee Development Plans

## Coaching

Casual Coaching:

Work-Life Balance ..... June 14

Generations in the Workplace .... September 7

Everyday is an Interview ..... December 6

Speed Coaching:.....October 17

## Other Ways to Develop

### MTEP

Management Talent Exchange Program  
Sept-Dec 2017 (applications due July 2017)

### CDAC

Career Development Assessment Center for  
Aspiring Management Analysts  
July 12 (application opens 5/26)

## Career Info Sessions

Finance Positions: ..... June 7

Nursing: ..... September 21

Social Work: ..... December 14

## Program Spotlight: [Tuition Reimbursement](#)

All regular and term employees are eligible for reimbursement on courses and workshops!

You can receive up to \$263 for eligible courses under three units and \$438 for eligible courses of three or more units.

Check out the career development website for the latest details, resources and information!

[hr.smcgov.org/career-development-resources](http://hr.smcgov.org/career-development-resources)

Brought to you by the Career Development Program Committee,  
a partnership with AFSCME & SEIU, and County Leadership



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